

AIC 2025

IFM's Functional Medicine Conference

San Diego, CA | May 28-30

Dear [Supervisor's Name],

I hope this message finds you well. I am reaching out to request time off/CME fund allocation to attend The Institute for Functional Medicine's Annual International Conference May 28-31 in San Diego. The conference takes place right after Memorial Day weekend and provides an optimal time to relax, learn, and absorb new clinical skills that I can bring into practice. This year's conference covers a range of cutting-edge clinical topics such as quantum biology, therapeutic plasma exchange, hypermobility spectrum disorders, peptide therapies, cellular aging and longevity, foundations of functional medicine, and more.

Functional medicine provides a new lens for approaching patient care, uncovering the root causes of disease and delivering personalized care to each patient. Providing whole person care helps patients manage their chronic conditions at a lower cost for them, and applying these concepts with our patients can lead to healthier outcomes and a more efficient practice. Functional medicine continues to be in high demand, and having this experience can set our practice apart.

This conference is attended by thousands of expert clinicians and renowned researchers every year, making it a great networking opportunity with potential to expand our collaborative care team with other providers. I think the conference would be beneficial for all of our team members to attend. What do you think about joining me there?

I would like to attend this conference and am happy to discuss needs for coverage during this time away.

More information about the conference can be found here: aic.ifm.org

If we register early, we can save on our tickets. Group pricing for five or more clinicians in the same practice is also available.

Respectfully,

[Signatory]